

27th November 2023



Consultation on the Admissions Policy and a change to the Published Admission Number of St Paul's CofE Primary School, Newcastle upon Tyne.

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We are consulting on our admissions policy for 2025 onwards.

The admissions policy is in line with the School Admissions Code 2021.

The significant changes are:

- Reduction of the PAN (35 to 30)
- Changes to the oversubscription criteria (simplified - see the admissions policy)
- Increase in Nursery places from 2025 (21 to 26)

The governors invite you to take part in a consultation about a proposal to reduce the Published Admission Number (PAN) for Reception admission at St Paul's CofE Primary School from 35 to 30, with effect from September 2025.

For children already in the school, there will be no change and year groups that exceed 30 children will be managed appropriately as they progress through the school to Year 6. The proposed change will not affect pupils who choose to accept an offer for a school place in September 2024.

Published Admission Number (PAN)

The PAN is the number of places we make available as part of our normal Reception intake. Once the PAN has been set for a school, we will not refuse applications submitted during the normal admission round for Reception where the PAN has not been exceeded.

Why we propose the change

We currently have a PAN of 35 which is unusual for a primary school.

As class sizes are capped at 30 for Key Stage 1 classes, this means we must run three classes for up to 70 students in Key Stage 1.

It also provides the added complication of how to teach mixed age group classes.

Year 1	21 students
Year 1/2	24 students 13 Year 1; 11 Year 2
Year 2	24 students

Year 3	23 students
Year 3/4	27 students 12 Year 3; 15 Year 4
Year 4/5	28 students 18 Year 4; 10 Year 5
Year 5/6	29 students 23 Year 5; 6 Year 6
Year 6	31 students

This year we have set out a 2 year rolling programme to ensure we deliver the full national curriculum. Previously we have had to teach to classes of 35 in Key Stage 2.

Our children do receive a broad, balanced and engaging curriculum.

Reducing the PAN will allow us to use the classroom space more effectively.

We have sought advice from education experts on how to make a PAN of 35 work.

Educational experts (Local Authority, Diocese, Headteachers, Curriculum designers) recommend we reduce our PAN to 30.

Proposed PAN change for 2025-26

The governors have agreed that they would like to make this change.

The change would bring us in line with other primary schools in the Local Authority who have an intake of 30.

This reduction in PAN will not affect the ethos, values and current success of the school. It will ensure that the quality of education and the available facilities are further improved.

School	Phase	Current PAN	Proposed PAN 2025-26 entry
St Paul's CofE Primary	Primary	35	30

The Consultation Process

The consultation process will last for a 6-week period (with the addition of the Christmas break). It will commence on Monday 27th November 2023 and conclude on Monday 22nd January 2024.

Responses to the consultation can be sent to the Clerk of the Governors by email to sarah.aiken@stpauls.newcastle.sch.uk, by post to Sarah Aiken, c/o St Paul's CofE Primary School, Victoria Street, Newcastle Upon Tyne NE4 7JU or you can complete this online form - <https://forms.office.com/e/D8Wcb3Leh9> (You can also use the QR code below to access this form)

The deadline for responses is midnight on Monday 22nd January 2024.

St Paul's CofE Primary School PAN
Consultation



Consultation documents have been shared with the following:

- Governors at St Paul's CofE Primary School
- Parents at St Paul's CofE Primary School
- Newcastle Diocese Education Board (Joint Education Team)
- Newcastle Local Authority (Admissions Team)
- WEST Trust
- Early Years Team
- The PCC
- All other admission authorities locally

Contact

Information

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